

**CHIEF LOCAL ELECTED OFFICIALS
BOARD MEETING**

Friday, November 18, 2022 at 10:30 AM
Via Microsoft Teams

ATTENDANCE: Commissioner Wayne Brosius, Clarion County; Commissioner Eric Henry, Crawford County; Commissioner Robert Snyder, Forest County; Commissioner Tricia Durbin, Warren County; County Executive Alternate Charlie Bayle, Erie County

ABSENT: Commissioner Chip Abramovic, Venango County

BOARD STAFF: Lisa Miller, Deb O’Neil, Susan Richmond, Carrie Symes, Nichole Kellar

VISITORS

Diona Brick, Fiscal Agent; Jack Hewitt, WDB Member/OVR; Randy Callen, WDB Member

WELCOME/ROLL CALL/VISITOR RECOGNITION/PUBLIC COMMENTS

Commissioner Snyder called the meeting to order at 11:23 am. Roll call was taken. It was noted there was a quorum. Visitors were recognized.

Commissioner Snyder asked if the members wanted to sever any items from the consent agenda for discussion. No agenda items were requested to be severed from the consent agenda.

CONSENT AGENDA

The consent agenda portion of the meeting included the following:

- a. Approval of September 9, 2022 and October 19, 2022 Meeting Minutes
- b. Acknowledge Final Performance Negotiation Levels for PY22 and PY23
- c. Approval of Updated Monitoring and Reporting Schedule
- d. Approval of Executive Director as signatory for WIOA Title I on Partner MOU
- e. Approval for PA CareerLink® Certification Status from Contingent to Full Certification

MOTION

It was **moved** by Commissioner Brosius and **seconded** by Commissioner Durbin to approve accepting the Consent Agenda as presented. All were in favor. There were no abstentions. **Motion passed and carried.**

REVIEW OF PREVIOUS ACTION ITEMS

None.

MEMBERSHIP UPDATE

Discussion referenced back to the regular board meeting discussion.

APPROVAL OF FISCAL REPORT

Discussion referenced back to the regular board meeting discussion.

MOTION

It was **moved** by Commissioner Brosius and **seconded** by County Executive Alternate Bayle to approve the Fiscal Report as presented. All were in favor. There were no abstentions. **Motion passed and carried.**

SPEND 10-15% OF THE YOUTH ALLOCATION ON IN-SCHOOL (ISY)

Discussion referenced back to the regular board meeting discussion.

MOTION

It was **moved** by Commissioner Durbin and **seconded** by Commissioner Brosius to approve the spend of 10-105% of the youth allocation on In-School in consultation with the Executive Directors and the fiscal agent as presented. All were in favor. There were no abstentions. **Motion passed and carried.**

VOTE ON OFFICERS FOR THE CLEO BOARD

Lisa Miller noted that each year we evaluate the CLEO officers. It was last done at the board meeting in November 2021. The chair of the board may serve for a two-year term. The current officers have served one year at this time: Commissioner Snyder as chair of the board and Commissioner Brosius as vice chair.

MOTION

It was **moved** by Commissioner Brosius and **seconded** by Commissioner Henry to approve the CLEO Board officers for the next year as presented. All were in favor. There were no abstentions. **Motion passed and carried.**

RECOMMEND ACTION ON PY21 ETPL JAMESON RN TRAINING EXPENDITURES

Discussion referenced back to the regular board meeting discussion.

MOTION

It was **moved** by Commissioner Henry and **seconded** by County Executive Alternate Bayle to approve recouping funds for PY 21 ETPL UPMC Jameson RN Training Program Expenditures as discussed. All were in favor. There were no abstentions. **Motion passed and carried.**

Lisa Miller noted that there was one other potentially disallowed training expenditure with another training provider for about \$2,300 that has not yet been resolved in time for this meeting. The question was raised whether to amend the agenda to include this one. It was recommended that we stick with past practice and wait to have that discussion at the next meeting, after all details have been finalized.

WEBSITE REQUEST FOR PROPOSALS

Discussion referenced back to the regular board meeting discussion.

OTHER BUSINESS

Discussion referenced back to the regular board meeting discussion.

No Executive Session was needed.

ADJOURNMENT

MOTION

It was **moved** by Commissioner Henry and **seconded** by Commissioner Durbin to adjourn the meeting. All were in favor. There were no abstentions. **Motion passed and carried.**

The meeting adjourned at 11:36 am.

Meeting Advertised in The Derrick on June 1, 2022		
Minutes Submitted	Nichole Kellar	01/13/2023
Minutes Approved	NWPA Job Connect Board	01/13/2023
Minutes Posted	https://www.nwpajobconnect.org/wdb/board-meeting-archive	